

# Attorney General's Sexual Assault Task Force

## Task Force Meeting Minutes April 6, 2006

**Facilitated by:** Attorney General Hardy Myers

### **Task Force and Committee Members Present:**

Attorney General Hardy Myers	Randall Nunnenkamp, <i>Washington Co. Sheriff's Office</i>
Linda Anderson, <i>Oregon State University</i>	Maria Paladino, <i>SASS</i>
Emilee Coulter-Thompson, <i>SASS</i>	Teri Polak, <i>Providence St. Vincent Hospital</i>
Molly Daul, <i>Portland Police Bureau</i>	Diana Robbins, <i>Klamath Crisis Center</i>
Shirley Didier, <i>OYA</i>	Charmaine Roberts, <i>Washington Co. Juvenile Department</i>
Valerie Dione, <i>Multnomah Co. DA's Office</i>	Sandi Rorick, <i>Multnomah Co. Comm. Justice</i>
Elizabeth Doerfler, <i>Washington Co. DA's Office</i>	Annette Selmer, <i>OHSU</i>
Jessica Duke, <i>Dept. of Human Services/Office of Family Health</i>	Ronelle Shankle, <i>DOJ/AG's Office</i>
Chanda Evans, <i>PWCL</i>	Cindy Smith, <i>UO Student Health Services</i>
Jim Fun, <i>Washington Co. DA's Office</i>	Jeff Smith, <i>OSP/OSU</i>
Dan Gill, <i>Tigard Police Dept.</i>	Jennifer Stephens, <i>Salem Hospital</i>
Katharine Gotch, <i>Multnomah Co. Community Justice</i>	Cynthia Stinson, <i>Crime Victims' Assistance Section</i>
Deborah Holton, <i>Columbia Co. Women's Resource Center</i>	Rebecca Swearingen, <i>COBRA</i>
Shelbee Hudson, <i>Oregon Foster Parent's Association</i>	Jennifer Talbot, <i>Listen to Kids</i>
Alicia Kehoe, <i>LCOG Senior &amp; Disabled</i>	Liz Tarrant, <i>Women's Safety &amp; Resource Center</i>
Eva Kutas, <i>DHS</i>	Nadia Telsey, <i>Breaking Free</i>
Mary Leinweber, <i>Reed College</i>	David Victor, <i>Contractor/Project Impact</i>
Tori Mills, <i>Private Consultant</i>	Terry Walker, <i>My Sisters' Place</i>
Patrick Moore, <i>Roseburg Police Department</i>	Randy Wampler, <i>Oregon State Police Forensic Lab</i>

**Guests:** Stella Brown (*Department of Education*), Makenzy Byrum (*Oregon Health Sciences University*), John Harkins (*Jackson Co. Community Justice*), Cris Lira (*SASS*), Rebecca Peatow (*Clackamas Women's Services*), Terrie Quinteros (*Crime Survivors for Community Safety*) and Amit Shahane (*NOVA*).

**Staff:** Brie Akins (Prevention Program Coordinator), BB Beltran (SATF/SATI Assistant), Teri Gutierrez (SATF Fiscal Coordinator), Heather Huhtanen (SATI Director), Lina Van Brunt (SATF Executive Assistant/Office Manager), and Elaine Walters (SANE Program Coordinator)

**Notetaker:** BB Beltran (*SATF/SATI Assistant*)

### **I. Meeting Welcome and Introductions**

Attorney General Hardy Myers welcomed all to the third Task Force meeting for 2006. Participants introduced themselves around the room

### **II. Attorney General's Business**

#### 1. Special Commemoration for Claudia Weber

In light of the recent death of Claudia Weber, a founding member of the Task Force, the Claudia Weber Memorial Scholarship Fund was created in honor of Claudia's contribution to the Task Force, and will provide training scholarships to attend events put on by the Sexual Assault Training Institute.

#### 2. Bylaw changes – Review and Approve

Copies of the Bylaws of the Attorney General’s Sexual Assault Task Force were distributed among appointed Task Force members for approval:

Change 1: Bylaws Article I, page 1: Add to the purpose statement “*To work toward the elimination of sexual assault through effective prevention strategies*”

Motion by Deborah Holton, seconded by Stella Brown. Passed unanimously.

Change 2: Article III, page 2: Proposed deletion of specific agency slot lists as they are ever-changing and makes the bylaws out of date. Motion by Bonnie Braeutigam, seconded by Jim Fun. Passed unanimously.

Change 3: Article III, section 5, page 3: Every place the term “nominating subcommittee” is used delete and replace with term “*steering committee*”. Motion by Jim Fun, seconded by Cynthia Stinson. Passed unanimously.

Change 4: Article III, section 5, page 3: Insert after Steering Committee the term “*will submit names*” to the Attorney General for appointment. Motion by Jim Fun, seconded by Cynthia Stinson. Passed unanimously.

Change 5: Article IV, section 2, page 5: Delete the sentence “*All Nominees and Board members must be appointed members of the Task Force.*” Motion by Deborah Holton, seconded by Teri Polak. Passed unanimously.

Change 6: Article VI, section 3, page 10: From the Standing Committee list, delete “*Needs Assessment/Data Collection*” and add “*Research, Evaluation and Data*”. Also add “*Medical Forensic Committee*” to the list. Motion by Teri Polak, seconded by Cynthia Stinson. Passed unanimously.

Change 7: Article VI, section 4, page 11: Delete “*The President of the Board or the Chair of Non-Board committees may appoint the members of the non-Board committees.*” Motion by Jim Fun, seconded by Bonnie Braeutigam. Passed unanimously.

All the proposed changes to the Bylaws were sent to Task Force appointed members more than five weeks before this meeting. All proposed changes were discussed and approved without modification.

### **III. Staff Reports (Written with Oral Highlights)**

1. SATI Directors’ Report - attached
2. SANE Program Coordinator’s Report - attached
3. Prevention Program Coordinator’s Report – attached
4. TF Assistant’s Report - BB Beltran informed the group about the Indian Country Work Group (ICWG) which just had its first New Member Orientation on Tuesday, April 4<sup>th</sup>. The ICWG New Member Orientation was well attended, (six Tribes were represented), and was a promising start for the ICWG. The next meeting of the ICWG is scheduled for May 23<sup>rd</sup> and will be held at the CVAS office in Salem.

### **IV. Prioritizing the Task Force Activities for 2006 - 2009**

During the February 23<sup>rd</sup>, Task Force meeting members were given an opportunity to suggest activities/goals for the upcoming 2006 – 2009 years. The activities were then compiled and formatted

into a handout. The handout detailed each goal as proposed by Task Force members, and further broke down activities under each goal (see form for details). Task Force and Committee members were first asked to prioritize the fourteen goals, and then to prioritize the activities for each goal. The results will be compiled and presented at the May 18<sup>th</sup> Task Force meeting for final review and approval.

**V. Presentation: Sexual Assault Awareness Month**

1. Proclamation

Governor Kulongoski recently signed a Proclamation declaring April as Sexual Assault Awareness Month. The Proclamation recognizes the prevalence, impact and need for prevention efforts to address the issue of sexual assault in Oregon. The full proclamation is available at the following URL <http://endsexualviolence.oregonsatf.org/saam.htm> as a pdf for free download.

2. National Sexual Violence Awareness Day

April 6, 2006 has been nationally recognized as A Day to End Sexual Violence. In recognition of the day, Prevention Program Coordinator Brie Akins put together an activity for Task Force and Committee members. The activity was based on a handout, which listed the spectrum levels of prevention and provided blank fields for TF and Committee members to write-in suggestions for current activities as well as possible future activities. The handout was distributed among meeting participants who were then asked to pair up and complete the form as a group. Results from the activity will be compiled and presented at the May 18<sup>th</sup> TF meeting.

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Attorney General Myers closed the meeting, thanked all for coming, and reminded everyone that the next TF meeting will be held on May 18<sup>th</sup>, 2006 in Salem.